



**Auto  
Accident  
Emergency  
Kit**



**de la Riva**  
**& Associates**  
*Legal Team*

If you are involved in an auto accident, keep calm and, if possible, collect the information in this booklet.

**If you or anyone else is hurt,  
CALL 911 IMMEDIATELY.**

**Let them know you have been in an accident  
and that medical treatment is necessary.**

**Also, ask for a police officer to come to the site.**

1. Look around you – what street are you on, what's the nearest intersection or landmark. Advise the 911 operator.
2. Even if an ambulance is not required, call the police to alert them of the accident so they can come investigate and collect information. An accident report is an important tool to have for the claims process, with your or the other driver's insurance company.
3. Collect all the information you can at the scene.

## **KEY INFORMATION TO KEEP ON HAND**

Your insurance company name and phone #	
Your insurance policy number	

***\*it is also handy to keep a disposable camera in your glove compartment to take pictures of the accident – or use your cell phone camera.***

**ESSENTIAL INFORMATION TO COLLECT  
FROM THE OTHER DRIVER**

Full Name	
Address and telephone #s	
Insurance company	
Insurance policy number	
License plate #	
Make, model and year of auto	
Full Name of any passengers	
Full Name of any passengers	

**OTHER ESSENTIAL INFORMATION**

Witness name and contact info	
Witness name and contact info	
Location of accident	
Position of vehicles	
License plate number	

## 9 Important Tips You Should Know

1. **Read your policy** – don't wait for an accident to find out whether and how you are covered
2. If you do not understand your policy, **ask questions** – you have a right to be covered so that your car is repaired and your medical bills paid. If you don't have the right type of policy, you may have to pay for these costs out of your own pocket, even though you have insurance.
3. **Call the police** if you have an accident – an accident report clearly outlines who is at fault in an accident, and that information can save you time and energy when dealing with your insurance company
4. If you are hurt, **call EMS**. Don't take chances with your health.
5. **Collect** as much **information** as you can at the accident scene – don't be shy to ask for contact information, driver's licenses, insurance policies and witnesses. You will need this information later, or you could end up paying for an accident that was not your fault out of your own pocket.
6. Notify **your insurance company** and **THE OTHER DRIVER'S insurance company**
7. **Don't do a quick settle** – if money is being offered to you right after an accident, don't take it. No one offers money without a reason...their reason is that they'd rather give you \$500 or \$1,000 today than pay for your vehicle repairs and your medical bills, all of which could total over \$10,000!
8. **Keep all paperwork** – from the repair/body shop and from your doctor. You will need to provide all the documentation to substantiate your damages.
9. **Call an attorney** – even if you do not hire them, get guidance on what you can do to protect your rights.

**Please call us for a free consultation, we can help.**

de la Riva & Associates Legal Team

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